

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Pakenham Parish Council

County area (local councils and parish meetings only):

Suffolk

Financial year ending 31 March 2021

Prepared by (Name and Role):

Sandra Brown Clerk & RFO

Date:

12.04.2021

	£	£
Balance per bank statements as at 31/03/21		
Santander Business Account	14,173.8	
Santander Business Account Deposit	10,129.5	
		24,303.3
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/03/21		
cq:1686	(159.20)	
		(159.20)
Add: any un-banked cash as at 31/03/21		
	-	
		-
Net balances as at 31/03/21 (Box 8)		24,144.1