

Pakenham Parish Council
Minutes of a Meeting of the Council
held on Thursday, 20th July 2023 at 7.30pm in the Village Hall

Present: Cllr Davey, Cllr Dorling, Cllr Sargent, Cllr Sidebotham and Cllr Berry
Three Members of the public were in attendance.
Mrs S Brown (clerk) took the minutes.

1. Record Councillors' apologies for absence: Apologies received and accepted from Cllr Bagnell and Cllr Palfrey.

2. Declarations of interest: No declarations of interest received.

3. County Councillors Report: Cllr Hopfensperger was in attendance, a report had been received and circulated which included: Suffolk Trading Standards constructs case against brazen builder, Suffolk fire and rescue to bring control room back to the County, Help for Suffolk pre-payment meter customers, New public project celebrating migration to Suffolk receives grant from The National Lottery Heritage Fund, Letting agent who lost landlords thousands disqualified as company director, 'Ipswich Ware' pottery made for the first time in 1,000 years, Suffolk Fire Manager receives BEM in His Majesty The King's Birthday Honours List, Ancestry appointed to digitise Suffolk's popular family and local history sources, Sudbury man guilty of selling fake DVDs, £100m broadband investment in Suffolk under the government's Project Gigabit, Council to consider new chapter for library services.

Cllr Hopfensperger advised she had chased Highways in regards permission for the Parish Council to adapt the pavement for disability scooters to access the Church. It was thought Highways may need a plan of works from MJ Nunns, it was confirmed they have the qualifications to undertake Highway works, as soon as permission is given the Clerk will be informed. Cllr Hopfensperger was advised Council had received an email from a resident in regards expected lorry movements by Sizewell C in regards Fen Meadow. Cllr Hopfensperger has asked that Pakenham Parish Council be included in the Sizewell C Liaison Group which is taking place in September as well as kept up to date with any relevant information regarding Pakenham. Cllr Dorling asked that SCC ensured future lorries did not leave muck on the roads.

District Councillors Report: Cllr Speed sent his apologies, no report had been received.

Public Forum: A resident gave a brief resume of his past qualifications and history of arranging de-commissioning including lorry activities, movements and liaising with Parish Councils and Police and queried Sizewell C lorry movements. The Chair advised the route had already been designated and will not be coming through the village with all soil having to be covered. The lorry movements will be monitored between SCC and Sizewell C but it was felt the Parish Council would also be able to keep an eye on the future lorry movements. The resident highlighted there was nothing in the report about possible soil contamination, it was felt it unlikely that any of this soil would be contaminated however it was advised the Liaison meeting with Sizewell C is in September so this question will

be asked at this meeting. Cllr Hopfensperger would also ask this question through SCC.

The resident kindly offered their services, if needed, in regards Sizewell C, the Chair thanked the resident and advised the Council would know more after the Liaison meeting in September.

- 4. To consider the approval of the minutes of the last meetings:** *The minutes of the meeting held on 15th June 2023 were approved to be signed as a true record.*
 - 5. Reports arising from the previous meeting:**
 - Highways:** *The Clerk had nothing to report.*
 - Clerks Report:** *Cllr Berry had been booked to attend the new Councillor training provided by SALC. Cllr Berry had completed the Register of Interest Form and a copy had been sent to West Suffolk Council. The rubbish at the allotments had been kindly removed by Cllr Berry and he was thanked by the Parish Council. The gateway on Fen Road without planning permission had been reported to the planning department along with photos, the enforcement officer is investigating. A new tenant had taken over plot 4 at the allotments, there was still one plot and a half plot available. A burial is taking place on 26 July for Plot F16. The Clerk advised she would be on holiday from 21 – 31 August.*
 - 6. To consider adaption & quote for drive of the Lawn Cemetery:** *Cllr Dorling had been unable to meet the contractor as they had been on holiday. As soon as permission was given by Highways for the pavement adaption a site meeting will be held with Cllr Dorling, Cllr Davey and the contractor to look at both the pavement and drive access for disability scooters. To place on next agenda.*
 - 7. To consider signage to Church:** *Cllr Berry asked if SCC could supply signage, Cllr Hopfensperger advised they can but are chargeable. Council briefly discussed the siting as well as cost, it was felt signage would be cheaper if arranged by the Parish Council. Cllr Dorling and Cllr Davey to look for a suitable site, the Clerk to get an idea of cost. To place on next agenda.*
 - 8. To consider quotes for tree work following the tree survey:** *Cllr Dorling had met with Countryside Services and gone through all the works required by the tree survey. Cllr Dorling went through the works with Council, this included a memorial tree in the Lawn Cemetery which had died and needed taken down Cllr Dorling had contacted the family, the memorial plaque would be moved and the family were happy for the Parish Council to go ahead. There was a further tree which needed removing which also had a plaque unfortunately it was illegible Cllr Dorling would collect the plaque. A quote had been received of £2275 + VAT Council discussed and all in agreement to accept the quote. Cllr Dorling to arrange the works to be undertaken.*
 - 9. Correspondence circulated:**
 - **SALC ebulletins & The Local Councillor:** *Noted*
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- **D-Day 80 6 June 2024 lighting a beacon:** The Clerk to ask the Fox public house if they would be interested in having a beacon. To place on next agenda
- **West Suffolk Community chest funding 2024-25 this is now open the minimum amount is £2,500 for projects, a copy of the email has been forwarded to the Village Hall:** Noted
- **West Suffolk Parish & Town Forum:** Cllr Berry and Cllr Sidebotham attended and a brief report was given.
- **Emails received:**
 - i. **Sizewell C Lorry Movements:** Discussed in item 3 above.
 - ii. **Suffolk County Council Thermal Imaging Camera:** The Clerk to complete the survey the Parish Council may be interested.
 - iii. **Breach of Planning Consent:** Council were copied into an email sent to the planning officer in regards planning application DC/22/0904/VAR The Dell. Cllr Sidebotham advised the planning officer had responded this had been sent to enforcement. The Clerk to advise District Councillor Speed.

10. Planning Applications to comment:

- i. **Application DC/23/0964/HH Osier Holt, Fen Road – detached single bay cart lodge:** Council discussed Cllr Dorling proposed no objection seconded by Cllr Davey all in agreement no objection.
- ii. It was advised no feedback had been received in regards Newbury.

11. Finance Report: Bank balances the deposit account at 1 May 2023 £16,690.87 the current account had a cleared balance at 23 June 2023 of £10,719.45 with an unpresented cheque of £181.20 giving an uncleared balance of £10,538.25. Cllr Sidebotham reviewed and signed the bank statement.

To consider any payments to be made: All in agreement for the payment of invoices:

- i. **SALC Councillor training inv: 27496 £72:** A cheque no: 1782 was raised for £72
- ii. **M & TJ's May grass cuts inv: 14993 £480:** A cheque no: 1783 was raised for £480
- iii. **Pakenham post office £300 as agreed April 2023 meeting:** A cheque no: 1784 was raised for £300

12. Councillors' reports and items for future agenda: Cllr Berry had not been contacted by the Village Hall Committee as to when the next meeting was being held. The Clerk to contact the secretary to ask them to send through dates. Cllr Berry advised he was happy to walk the village footpaths and report back at the next meeting. Cllr Dorling advised he had written an obituary for Henry Painter to be printed in the village Newsletter.

13. Date of next meeting: The date of the next scheduled meeting was confirmed as Thursday, 21st September 2023 at 7.30pm in the Village Hall.

There being no further business the meeting was closed at 8.40pm

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