

**Pakenham Parish Council**  
**Minutes of a Meeting of the Council**  
**held on Wednesday, 15<sup>th</sup> June 2022 at 7.30pm in the Village Hall**

**Present:** Cllr Dorling, Cllr Davey, Cllr Palfrey, Cllr Sargent and Cllr Sidebotham  
Seven Members of the public were in attendance.  
Mrs S Brown (clerk) took the minutes.

1. **Record Councillors' apologies for absence:** Apologies received from Cllr Painter and Cllr Bagnell all in agreement to approve absences.
  2. **Declarations of interest:** No declarations of interest received.
  3. **County Councillors Report:** Cllr Hopfensperger attended and gave a report which included: A request had been made for the specification for the work to be undertaken at the crossroads where flooding occurs, there is a need for more substantial works and to know the time frame of this works. Cllr Hopfensperger confirmed a report had been made in regards the report of giant hogweed on land at Nether Hall, SCC will probably write to the landowner in the first instance. It was advised the Highway engineer will make a site visit to Fen Road to inspect the metal bollards and ascertain whether they are too near the highway. Cllr Hopfensperger advised she is still waiting for a date for after 18 June for the site visit to look at the footpath near the Church. There was no update in regards the right of way, all information had been passed to the landowners. Cllr Dorling advised he had spoken to an officer at SCC who advised if nothing had been heard from SCC at the first anniversary of the papers going in to approach the Secretary of State for an easement order, will proceed at that point. The Clerk advised Cllr Hopfensperger of the potholes on the small road leading to the playing field, that according to Havebury Housing SCC highways had agreed to maintain this road. Cllr Hopfensperger to report this to Highways.  
**Borough Councillors Report:** Cllr Brown did not attend and no report had been received.  
**Public Forum:** The organiser of the Queens jubilee committee thanked the Parish Council, Cllr Hopfensperger and Cllr Brown on behalf of the village for the donations towards the celebration in the gardens of The Fox on Sunday 5 June, they had a day to remember. The Council and members of the Public all thanked her for all her hard work and that of the Committee in putting on such a memorable event for the village.
  4. **To consider the approval of the minutes of the last meetings:** The minutes of the meeting held on 18<sup>th</sup> May 2022 were approved to be signed as a true record.
  5. **Reports arising from the previous meeting:**
    - i. **Highways:** All outstanding items covered above.
    - ii. **Clerks Report:** The Certificate of Exemption had been sent to PKF Littlejohn and receipt received. A new battery has been installed in the
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defibrillator at the Village Hall and the old pads at the Water Mill defibrillator had been replaced with new ones. A complaint had been received in regards to allotment plot 5, the Clerk had visited the allotments and can confirm plot 5 is overgrown. To send an email to the allotment holder. It was unclear who was responsible for the hedge at the back of the allotments the clerk had found a map of the area and it appeared the hedge could be owned by the Parish Council, the clerk to ask M & TJs for a quote to cut the hedge.

6. **To complete, if necessary, 'other registrable interests' in line with the new Code of Conduct:** Councillors completed the form, the Clerk to send back to West Suffolk Council.
  
7. **Correspondence circulated:**
  - **SALC ebulletins – West Suffolk Council – Suffolk County Council –** Noted
  - **Memorial Request for Plot F14:** Council discussed and all in agreement to give permission.
  - **Emails from residents –** The Clerk read out an email received:
    - i. **In regards planning and its impact on the sewage treatment plant–** The email had been circulated to Councillors, the Clerk had advised the resident local planning is decided by West Suffolk or Mid Suffolk District Councils and the Parish Council had highlighted their concerns in regards the capacity of the sewage treatment plant.
    - ii. **A new resident had introduced themselves and offered his services if needed –** The Council thanked the resident for their offer.
  
8. **Planning Applications to comment:**
  - i. **Application DC/22/0489/FUL Land off Baileypool Road – a. change of use of agricultural land to equestrian use and siting of one stable block b. new vehicular access:** Council discussed and Cllr Davey proposed no objection seconded by Cllr Palfrey all in agreement no objection.
  - ii. **Application DC/22/0837/HH 1, Council Houses, Fen Road – a. two storey side extension b. install air source heat pump:** Council discussed Cllr Sargent proposed no objection seconded by Cllr Davey all in agreement no objection.
  - iii. **Application DC/22/0904/VAR The Dell, The Street – Variation of condition 2 of DC/21/1882/FUL to include amended plans received 19 May 2022:** Council discussed Cllr Sargent proposed no objection seconded by Cllr Palfrey all in agreement no objection.
  - iv. **Application DC/22/0697/HH Rohan, 6 Manor Garth – a. single storey front and rear extension (partial demolition & conversion of garage) b. construction of single garage Resubmission of DC/17/0747/HH:** Council discussed Cllr Davey proposed objecting to the proposal with the comment the siting of the garage spoils the street

scene of Manor Garth seconded by Cllr Dorling all in agreement to object with the comments.

- v. **Applications determined by Planning Authority advised:** None received.

9. **Finance Report:** The first quarter against budget had been circulated to Councillors. Receipts received of: £124 memorial payment and £10 allotment rent - £240 total of allotment rent received £40 outstanding from two allotment holders. Bank balances the deposit account held £16,647.19 at 30 April 2022. The current account held a cleared balance at 31 May 2022 of £22,394.31 with an uncleared balance of £20,126.65 after outstanding cheques and the invoices on the agenda.

**To consider any payments to be made:** All in agreement for the payment of invoices:

- i. **Donation of £50 to Citizens Advice (agreed at meeting of 18.5.22):** A cheque no: 1740 for £50 was raised
- ii. **M & TJ's May grass cuts inv: 14598 £456:** A cheque no:1737 was raised for £456
- iii. **Clerk Salary and Expenses to 30.6.22:** A cheque no:1739 was raised
- iv. **HMRC first quarter payment:** A cheque no: 1738 was raised for £168.20

10. **Councillors' reports and items for future agenda:** Cllr Sargent asked if any of the children's jubilee mugs were still available, Cllr Sidebotham advised the committee was holding a meeting tomorrow and would let Cllr Sargent have 3 spare mugs for local children. If there were a number of mugs left a notice would be placed in the Newsletter that some were available for village children who had been unable to attend the jubilee event. Cllr Sargent to remind the handyman to check the tiles on the bus shelter. Cllr Sargent advised she was hoping to put an article in the Newsletter in regards the green spaces owned by the parish council. The Clerk to contact the contractor to ascertain when the refurbishment of the kiosk on The Street would be completed. Cllr Palfrey advised he had walked round the Lawn Cemetery and all was in order.

11. **Date of next meeting:** The date of the next scheduled meeting was confirmed as Wednesday, 20<sup>th</sup> July at 7.30pm in the Village Hall..

**There being no further business the meeting was closed at 8.40pm**

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